

## THE PARISH OF ALL SAINTS, NETTLEHAM

Minutes of a meeting of the Parochial Church Council held on Wednesday 8 May 2019 at 7.00 pm in the Parish Centre.

**Present:** Madeline Coles, Lynne Combes, Russ Coulter, Father Richard Crossland (FR), John Dent, Jean Gledhill, Tony Gledhill, Ced Hanson, Andy Lewis, Mary Michell, Kath Pickering, Nikki Salt, Revd Judy Shaw, Michael Smalley (Chair), Sarah Subden, Tom Subden, Simon Vincent, Jackie Waters-Dewhurst and Nigel West.

1. **The meeting began with prayer.** **Action**
  2. **Apologies** for absence had been received from Jane Hanson.
- Welcome.**  
The Chair welcomed everyone to the first meeting of the newly elected PCC and invited members to introduce themselves to the meeting.
3. **Governance.**
    - a) With recent focus on PCC members also being charity trustees, a deanery training evening has been arranged for 9 May in All Saints. Additional sessions are to be arranged, both in our deanery and other 'local' deaneries. The intention is for every PCC member to attend one of these sessions. **PCC**
    - b) A folder containing information relevant to the governance and policies of the PCC was issued to each member. Among the pack contents were blank Declarations to state that PCC members are 'Fit and Proper' persons to serve in that capacity and also to enable any Pecuniary Interests to be declared. Members were requested to fill these in and return them by the next PCC meeting. **PCC**
    - c) A document outlining 'Ground Rules' for PCC meetings was tabled, for review/agreement at the next PCC meeting. **PCC**
  4. **Notice of Any Other Business.**  
None
  5. **Minutes of the meeting held on 13 March 2019**  
Following three amendments, it was proposed by LC, seconded by SS and agreed by the meeting to accept the minutes which were signed as a true record.  
  
**Minutes of the meeting held on 24 March 2019**  
No amendments were tabled. It was proposed by RC, seconded by LC and agreed by the meeting to accept the minutes which were signed as a true record.
  6. **Matters arising (not covered elsewhere in the Agenda)**
    - 9c. The contact protocols for the roof alarm system have been checked by NW and are satisfactory. His report will be circulated to the PCC. **NW**

### Items for discussion, approval or decision

7. **Finance**
  - a) The report from the Treasurer was received verbally, as the April data are still being processed. Up-to-date YTD financial reports will be

circulated to SC ahead of the next PCC meeting. Other points were noted as follows: **RC**

- There is a shortfall of ~£1,100 between income and expenditure, although to an extent this reflects payments in advance for Q2 spend. Receipt of Gift Aid repayments has helped reduce the deficit.
- Further work is needed to correctly allocate personal expenses to the appropriate expenditure budget. **RC**
- The iZettle Go card reader will be trialled at the Open Churches weekend. **RC**

b) Following the resignation of Graham Wiggett as Treasurer in November 2018, the PCC unanimously agreed the following motion: *"It was resolved that the Authorised Signatories in the current Mandate for the NatWest accounts be changed in accordance with the section 'Authorised Signatories', to remove Graham Wiggett from the list."*

c) A discussion about architect's fees for progressing the Tower Top to Bottom (3TB) scheme updated the PCC on the complex nature of the project and the need to have 'up-front' design work and assistance. It was confirmed that we have sufficient funds to meet this initial cost. **AL**

#### 8. **Outstanding Appointments**

No one has yet come forward to fill the positions of PCC Secretary and Health & Safety representative. The PCC Secretary is seen as the first priority and members were encouraged to think and pray about possible appointees. Four options were noted (1) a member of the PCC; (2) a church member not on the PCC; (3) employ an outside person; (4) explore the possibility of splitting the job (between a Minutes Sec and an Hon. Sec). Thoughts, ideas etc should be shared with either FR or either of the Churchwardens. **PCC**

#### 9. **'Changes in Worship and Nurture'**

FR led a discussion of his paper circulated to PCC members on 2 May 2019. The points noted included the following:

- The new pattern of worship will continue until the 2<sup>nd</sup> week of July, which will allow for review, adjustments etc to be made before determining the pattern from September onwards. **FR**
- To assist in this, the Ministry team is to be reconvened. **FR**
- The use of lay worship leaders in non-Eucharistic services should lessen the load on FR. To assist in this, a rota of cover for Morning & Evening Prayer is to be drawn up by JG and the possibility of training sessions led by JS is to be investigated. **JG**  
**JS**
- There are encouraging signs of people wanting more nurture (post-Alpha, continuation of ecumenical Lent meetings, post-Ducklings etc). These will all need help to deliver. The possibility of obtaining more clergy support is to be raised with the Diocese. **FR**
- PCC members raised some concerns about overstressing ourselves, but particularly FR, which could adversely impact 2 of our main strategic objectives, viz. the HLF submission for the 3TB scheme and the launch of the new website. FR reaffirmed that the HLF submission is top priority and also noted that the new website is 'within a hairsbreadth' of being shared with the PCC. Other PCC comments were supportive of the increased activity, noting that people are more inclined to join in when there's lots going on, as well as us being prepared to step out in faith... **FR**

#### 10. **'Increasing Income'**

An update was given on the status of this paper, which was tabled by FR at the PCC meeting on 31 January 2019. Key points were noted as:

- More income is needed to fund 2 separate requirements...
  - a) Our revenue needs (eg more regular giving, via the website, giving from new church members, 'blue sky' giving etc)
  - b) Our project-specific needs (eg fund-raising through grants etc)
- A Fund-Raising Committee has been mooted previously but no Chair has been forthcoming. In discussions, the possibility of 3 separate roles for 3 different people (?) was identified, viz.
  - a) Writing of bids/submissions to grant providers...
  - b) Managing our Stewardship activities...
  - c) Fund-raising activities for both increased revenue income and specific capital projects...

The SC are to consider how best to progress the issues raised both in the paper itself and today's discussions, reporting back at the next PCC meeting.

**SC**

**11. Lottery Fund applications**

There are no recommendations for funding for PCC consideration.

**12. Correspondence**

None received.

**13. Reports from officers**

- a) Rector. FR commented that our Holy Week and Easter activities were very pleasing, both in terms of attendances at services and the atmosphere in church. The ecumenical Walk of Witness on Good Friday was considered very successful.
- b) PCC Secretary. No report.
- c) Church Wardens. Report noted. The Archdeacon has progressed our request for temporary repairs to the tower with both the Registry/DAC and the Chancellor of the Diocese. We hope to be granted an Interim Order (Emergency Faculty) to allow us to carry out the work. However, we will need to retro-submit a full faculty afterwards.
- d) Electoral roll officer. No report.

**FR/AL**

**14. Reports/minutes from PCC groups and working parties**

- a) All Saints Vision Plan.
- b) Worship & Liturgy.
- c) Ministry Team
- d) Church for Children & Young People.
- e) Deanery Synod.
- f) Pastoral Care, Home Communion & Bereavement Visitors. Thanks to the team of visitors and to Peter Broadley for supplying the report. However, a correction has been noted, inasmuch as Sandy Gould has not yet received her ID badge. JG will check progress.
- g) Website.
- h) Safeguarding.
- i) Choir.
- j) Church Fabric.
- k) Lottery.
- l) Social Fellowship Group. Report noted. Proposal made to change BBQ tickets to £10 adult, £5 child, rather than offering a family ticket.

**JG**

**LC**



- m) Building Development Group.
- n) Stewardship working party.
- o) Forthcoming Events.
- p) House Groups and Teaching.
- q) Confidential items.
- r) Administrator/Office.
- s) FISH project.
- t) Friends of All Saints.
- u) PCC approvals.
- v) Data Protection.
- w) The School.

11. **Any Other Business**

None noted

12. **Date of next meeting**

26 June 2019, at 7.15pm in the Parish Centre

A separate email will be sent out with suggested dates for the remainder of the 2019-20 calendar.

**AL**

The meeting closed at 9.10pm with the Grace.